



## Swan Shell Wedding Ceremony Application

### PART 1: APPLICANT DETAILS

Organisation (ie wedding planner, if applicable):

Contact Person:

Address:

Postcode:

Postal Address:

Postcode:

Tel: (BH)

(Mob)

Email:

### PART 2: WEDDING CEREMONY DETAILS

Wedding party #1 (full name):

Wedding party #2 (full name):

Wedding Date:

Hours of Event: (max 2 hours)

From:

To:

Number of guests:

### PART 3: EQUIPMENT

No structures are permitted to be installed or staked as part of a wedding ceremony, eg. marquees of any size. A small amount of equipment is permitted on site. These items are not provided nor available for hire from Burswood Park Board. Items need to be set up and removed in your two hour time frame.

Please note: decorations must not be hung from, or attached to, any structures, trees or signs within the Park. Power is not provided for public use. The operation of a portable, battery operated PA system (provided by the wedding celebrant) is permitted.

Chairs (8max)     Table/s     Carpet     Umbrella     Flowers     PA System

### PART 4: CONDITIONS OF USE AND APPLICANT DECLARATION

1. The Swan Shell will be used for a wedding ceremony ONLY and not for a wedding reception.
2. **Vehicles are not permitted to enter or park on the lawns. Bollards will not be opened.**
3. The throwing of rice and confetti is not permitted. Balloons are also not permitted.
4. The Swan Shell will be maintained in a clean and tidy condition throughout the wedding activity and must be left in the same condition as it was in, prior to the wedding activity.
5. The duration of the wedding ceremony, including bump-in and bump-out, must not exceed the times as listed in this application (two hours maximum).
6. Consider the car parking facilities around Burswood Park - events at Crown Perth or Optus Stadium may impact parking available on the day. Please note, bookings during road closures for AFL games will not be accepted.
7. Burswood Park Board reserves the right to cancel a wedding booking with 60 days written notice. The Board is not liable for any loss or damage to the Hirer or any third party in consequence of the cancellation.



**PART 5: PHOTOGRAPHY**

Burswood Park Board is currently seeking photographs showcasing areas of the Park. These photographs will form part of the Burswood Park Photo library and may be used on our website or in publications. High resolution images are preferred, but they do not need to be professional photographs. Please indicate if you would like to contribute:

- I will provide up to five (5) photographs of my wedding day that demonstrate the use of the Swan Shell and greater Burswood Park area. I will email these photos within ten (10) business days to [reception@burswoodpark.wa.gov.au](mailto:reception@burswoodpark.wa.gov.au).

**INDEMNIFICATION**

Upon acceptance, the user undertakes to indemnify Burswood Park Board against all claims which may be made against them for damages or otherwise, in respect of any loss, damage, death or injury caused by, or in the course of or arising out of, the use of the venue, the property of the Board during the periods when such a venue is in use but not to the extent where the loss, damage, death or injury is caused or contributed to by the Board.

**I have read, acknowledge and agree with the conditions of usage provided in this application.**

Applicant Name

Applicant Signature

Date

**LODGEMENT DETAILS**

You can lodge this application by:

**EMAIL:** [reception@burswoodpark.wa.gov.au](mailto:reception@burswoodpark.wa.gov.au)

**MAIL:** Burswood Park Board, PO Box 114, BURSWOOD WA 6100

Please contact Burswood Park Board Administration Office on 9361 4475 immediately should you have any concerns about your booking, or wish to change the date/time (subject to availability).