



FAQS

These answers should be read in conjunction with the [Event Guidelines](#).

1. Event Locations/Scheduling

- 1.1. To ensure event organisers have the cleanest and greenest site available, major events are ideally scheduled at least 6-8 weeks apart on the same site. Paterson Park is currently the most utilised area of the Park, with limited opportunities available for further activation. If your event will ONLY work in Paterson Park, please leave the secondary location option in the Response Template blank and outline the rationale in your detailed concept for consideration.
- 1.2. Events proposed for the South 9 should ideally be day-based (no later than 9pm finish) to respect local residents.
- 1.3. Events requiring a Reg 18 approval will need to provide a strong business case as to why Burswood Park is the best fit for the event. At this point in time, venues within the Town of Victoria Park, including Burswood Park, are only permitted two Reg 18 applications per year. The entirety of Burswood Park is considered ONE venue. Burswood Park Board would have to apply for an exemption for the Town to grant additional approvals.
- 1.4. Organisers are encouraged to consider using the Swan Shell for events with smaller performance components. Whilst primarily utilised for wedding ceremonies at this time, acoustics are suitable for musical, dance or comedy performances.

2. Car Parking

Burswood Park Board owns most of the car parks across the peninsula and they can be used for event patrons on a first in, best dressed basis. Depending on the type/size of event, and the time of day/year, it may be possible to grant exclusive use of some car parks if required for VIP parking, rideshare drop-offs etc. Please note that major events at Optus Stadium will result in P8 being closed, reducing the parking capacity by some 540 bays.

For major events, it may be possible/necessary to rent space on McCallum or Taylor Reserves (south of the Causeway) from Town of Victoria Park to utilise as event parking.

Please outline your needs in your expression of interest, or discuss your needs with Burswood Park staff.



3. Vehicle access to the park

Vehicle access to the Park is possible for all types of events. Depending on the type of vehicles, duration of bump in/out and the access point utilised, traffic management may be required, particularly where there is impact on Great Eastern Highway or Victoria Park Drive. Access points will also need to be manned to ensure no unauthorised access by the general public. Trak mat should be utilised to minimise damage to the turf by heavy vehicles and repetitive access. Relevant access points can be determined in conjunction with Burswood Park operations staff.

4. Utilities

4.1 Water

There is limited access to fresh water on site. Minor supply may be possible (eg to fill water weights). Please outline your needs in your concept detail, or discuss your needs with Burswood Park staff.

4.2 Power

There is no access to electricity on site for event organisers. Generators will need to be utilised for all your power needs.

4.3 Sewer/Toilets

There are no sewer points to connect portable toilets so pumping of waste should be budgeted for. The permanent toilet block located in Paterson Park near the Resort Drive car park will generally suffice for events up to 1,000 people, depending upon the length and type of event, and based upon the advice from Town of Victoria Park. There are two Exeloos located in Kagoshima Park. These will service very small events only. Portaloos for weekend events can be delivered on Friday (before 12noon) and collected on Monday (after 7am). All care, but no responsibility will be taken for infrastructure left on site unattended.

4.4 Waste Management

It is the responsibility of event organisers to remove all waste from the site. You are encouraged to recycle as much as possible. Burswood Park Board can connect you with contractors to assist with this process if required. General waste bins should be provided in line with Town of Victoria Park Environmental Health requirements. Burswood Park Board may be able to assist with relocating a small number of bins to service short events. Please outline your needs in your concept detail, or discuss your needs with Burswood Park staff.



5. Staking

Should you wish to erect a tent, marquee or any other structure that requires posts (not tent pegs) to be staked into the ground, you may need to engage a certified service location contractor. Stakes may cause damage to underground services, and it is the responsibility of the event organiser to ensure that services are correctly located. Burswood Park staff can provide some guidance as to the location of some services, however, the onus is on the event organiser to confirm.

6. Watering schedule

To maintain the turf condition, watering schedules will generally need to be maintained through events that are on site for greater than 3-4 days, depending upon the time of year. You will need to work with Burswood Park staff to ensure this is achievable, without damaging event infrastructure.

7. Dogs

While dogs are always welcome in Burswood Park, they are required to be on leash AT ALL TIMES, including at events. Should you wish to advertise your event as 'dog friendly', it is imperative that you enforce this, and ensure dog waste is disposed of appropriately (NOT in Burswood Park bins). We ask that you actively discourage dogs attending events if fireworks are on the schedule.

8. Cost recovery

Fees for using Burswood Park are based on a cost recovery method for remediation of the turf. This will cover aerating, fertilising and rolling to avoid turf replacement where possible. Rates may vary enormously based on the type of event, the amount of infrastructure, the number of patrons, and the length of time on site.

For major festivals/commercial events, the below fee structure can be used as a guideline. More accurate costings will be provided based upon the information provided in your Expression of Interest.

Hectares	1	1.5	2	2.5	3	4
Usage fee	\$3,300	\$4,400	\$5,500	\$6,700	\$7,900	\$10,200

In addition, a bond will also be charged to cover any potential damage to turf, park infrastructure, utilities, flora etc. Repair of these elements will be charged at cost plus 10%.