



# **Burswood Park Board Disability Access and Inclusion Plan 2018-2023**

This plan is available upon request in alternative formats such as in large or standard print or electronic format.

## Contents

Policy Statement .....	3
Introduction .....	5
Purpose .....	5
Objectives.....	5
Compliance.....	5
Applicability .....	5
Validity.....	6
Definition.....	6
Background.....	7
Historical Background .....	7
Purpose .....	7
Vision .....	7
Strategic Focus .....	7
Enabling Legislation .....	7
Disability Access Improvements to Date .....	8
Strategies to Improve Access and Inclusion 2018-2023.....	9
Outcome 1 – Access to Services .....	9
Outcome 2 – Access to Buildings and Facilities.....	9
Outcome 3 – Access to Information .....	10
Outcome 4 – Level and Quality of Service.....	10
Outcome 5 – Complaints.....	10
Outcome 6 – Public Consultation .....	11
Outcome 7 - Employment .....	11
Monitoring and Reporting.....	12
Reporting Requirements .....	12
Review and Evaluation.....	12
Feedback.....	12

## Policy Statement

Burswood Park Board strives to achieve best practice in ensuring that people with disabilities, their families and carers are able to fully access Burswood Park, its information, services and facilities, providing them with the same opportunities, rights and responsibilities that other people in the community enjoy.

People with disability have the right to freedom, respect, equality and dignity. Based on the Survey of Disability, Ageing and Carers (SDAC) carried out by the Australian Bureau of Statistics, in 2015, almost one in five Australians reported living with disability (18.3% or 4.3 million people). A further 22.1% of Australians had a long-term health condition but no disability, while the remaining 59.5% had neither disability nor a long-term health condition.

The number of Australians with disability is increasing, partly due to population growth but also because the incidence of disability increases with age.

The Western Australian Disability Services Act 1993 (amended in 2004) requires Local and State Government authorities to develop and implement a Disability Access and Inclusion Plan (DAIP) that will further both the principles and the objectives of the Act.

Essential to the development or reviewing of a plan, is the accessibility of people with a disability to services provided by State Government authorities in Western Australia. It is intended these services will facilitate increased independence, opportunities and inclusion for people with a disability in our community.

To comply with the amended Act, a State Government authority is required to:

- take all practicable measures to ensure the Plan is implemented by the authority, its officers, employees, and relevant agents and contractors;
- review its Plan no less than every five years;
- undertake public consultation, as specified in the regulations, when preparing, reviewing or amending its Plan;
- lodge review reports, amended Plans or new Plans with the Disability Services Commission; and
- report to the Commission each year by 4 July outlining the following:
  - strategies planned and completed to meet the desired outcomes specified in Section 4;
  - how effective the strategies were;
  - if using agents and contractors to achieve any strategies then how they are informed of the DAIP; and
  - how agents and contractors report to Government authorities.
- report in its annual report about the implementation of its Plan.

This Disability Access and Inclusion Plan has been prepared based on the State government Access and Inclusion resources on at the Department of Communities' Disability Services website.

This DAIP replaces the BPB Disability Access and Inclusion Plan 2018 and will form part of strategic, operational and line management responsibilities and will be approved the Board of BPB.

The Burswood Park Board endorses the following objectives:

- To ensure this Disability Access and Inclusion Plan is adopted throughout BPB as a prudent disability management practice;
- To ensure the Plan is clear in setting out the outcomes of DAIP;
- To ensure that all employees are made aware of the need to facilitate inclusion of people with disability through the improvement of access to its facilities and services;
- To ensure the Plan is made available to people with disability, and the public generally, by publication in the prescribed manner;
- To ensure periodic review of the DAIP;
- To ensure the ongoing, unimpeded capacity of BPB to fulfil its mission, perform its key functions, meet its objectives and serve its clients; and
- To adhere to the Disability Services Act 1993.

The Board and management will monitor the implementation of the DAIP through reports to the Board.

Implementation of DAIP at an operational or project level will be coordinated through the Chief Executive.

Performance will be measured by:

- Implementation and documentation of DAIP;
- Identification of disability access issues and successful treatment in accordance with DAIP;
- Compliance monitoring through regular assessment of DAIP conformity with the Disability Services Act 1993;
- Performance monitoring through regular assessment of feedbacks from the community on disability access; and
- Achievement of the seven desired outcomes of the DAIP.

This DAIP applies to all existing and future BPB employees, contractors and organisations performing outsourced services on behalf of BPB.

**Linda Kut**  
Chief Executive

## Introduction

### Purpose

This document is presented to the Disability Services Commission in accordance with the Disability Services Act (WA) 1993 (amended 2004). Section 28 (7) of that Act requires that no more than 5 years must elapse between lodgement of a government organisation's Disability Access and Inclusion Plan (DAIP) and a review of it.

The DAIP assist public authorities to plan and implement improvements to access and inclusion across seven outcome areas, in regards to services and events, buildings and facilities, information, quality of service, complaints, consultation processes and employment. These plans benefit people with disability, the elderly, young parents and people from culturally and linguistically diverse backgrounds.

The purpose of this DAIP is to set out the matters about how those seven outcomes are to be achieved by the Burswood Park Board (BPB)

The DAIP is the primary means of providing evidence of compliance with the Act and the implementation of best practice disability access and inclusion within BPB.

### Objectives

The objectives of the BPB DAIP are to ensure:

- People with disability, their families and carers have the same rights to access our Park and services as any other member of the community, except for the playground that cannot accommodate people with severe physical disability;
- People with disabilities can access services in a way that allows increased independence, opportunities and inclusion within the community; and
- Compliance with Section 28 of the Disability Services Act (WA) 1993.

### Compliance

In accordance with Section 29B of the Act, the BPB and all its employees are legally required to comply with the contents of this Plan.

### Applicability

This DAIP applies to all:

- BPB employees;
- BPB contractors;
- Members of the BPB Board; and
- Organisations performing outsourced services on behalf of the BPB.

## Validity

This DAIP supersedes BPB Disability Access and Inclusion Plan 2018.

## Definition

For the purposes of this DAIP, a disability means a disability —

- which is attributable to an intellectual, psychiatric, cognitive, neurological, sensory, or physical impairment or a combination of those impairments; and
- which is permanent or likely to be permanent; and
- which may or may not be of a chronic or episodic nature; and
- which results in —
  - a substantially reduced capacity of the person for communication, social interaction, learning or mobility; and
  - a need for continuing support services.

(Disability Services Act 1993)

## Background

### Historical Background

The Burswood Park Board (BPB) was established as a statutory authority in January 1986 in accordance with clause 6 (1) (c) of the *Casino (Burswood Island) Agreement* scheduled to the *Casino (Burswood Island) Agreement Act, 1985*.

Under the provisions of the *Parks and Reserves Act 1895*, the Board is responsible for the control and management of Burswood Park. The Burswood Park by-laws are created under the provisions of the *Parks and Reserves Act 1895*.

Burswood Park comprises 53 hectares of 'C' class reserve which surrounds the Crown Perth complex and also includes parks and gardens, permanent car-parking areas and the State Tennis Centre.

The relatively small administration staff are based in the new Burswood Park Board Administration Office adjacent to the Park maintenance facility.

The Board is a significant contributor to industry development through its ongoing work experience programs and in-the-field training of students in the fields of horticulture, irrigation and arboriculture.

### Purpose

We exist to improve, enhance and adapt the Park for the purposes of public recreation, health and enjoyment.

### Vision

A gathering place for shared stories and meaningful connections to land, heritage, culture and each other.

### Strategic Focus

The Burswood Park Board's strategic priorities are:

1. An activated and vibrant Park, within the boundaries of the Peninsula.
2. A safe and sustainable Park.
3. A dynamic and responsive organisation.

### Enabling Legislation

The Burswood Park Board was established under and operates in accordance with clause 6(1)(c) of the Agreement scheduled to the *Casino (Burswood Island) Agreement Act 1985*.

Under the provisions of the *Parks and Reserves Act 1895*, the Board is responsible for the control and management of Burswood Park; a class 'C' reserve for parks and recreation.

## Disability Access Improvements to Date

BPB has delivered a number of initiatives through its previous Plan to improve access to the Burswood Park services and facilities.

- Administrative Building. BPB's relocation to a newly built ground floor building in 2017 greatly improved the access to the administrative office and its facilities. The entirely barrier-free building complies with Design and construction of public buildings and facilities comply with Building Codes Australia (BCA) and the requirements of the *Disability Discrimination Act 1992* and AS/NZ Building Standards.
- BPB has upgraded the surface quality of a number of dual use paths and the access/egress onto these paths. Tactile ground surface indicators have been installed on all replaced pram ramps.
- Dual use Drink Fountains have been installed to cater for people in wheelchairs.
- Addition Disability Parking has been installed throughout the site with upgraded signage.
- Events are planned in consideration of the Department of Communities: Disability Services Creating Accessible Events checklist. For example, the use of Auslan interpreters for the narrated 2019 Burswood Park Board Christmas Carols event.
- Procurement, where appropriate, contain information about disability access requirements.
- Identification of the requirement of Principal Shared Paths as part of the Master Plan and ongoing Park improvements.
- Complaint management processes include a variety of ways for complaints to be received including online, email, written and over the phone.



## Strategies to Improve Access and Inclusion 2018-2023

BPB has an ongoing commitment to develop and implement strategies to improve access and inclusion. The following strategies will guide BPB to improve access to the Burswood Park services and facilities from 2018 to 2023.

### Outcome 1 – Access to Services

People with disability have the same opportunities as other people to *access the services of*, and any events organised by BPB.

Strategy	Timeframe
The objectives of the Plan are incorporated into BPB's strategic planning.	Ongoing
Promote the Plan to staff and stakeholders via the BPB website.	Ongoing
All public events leased by BPB are designed and prepared to be accessible by people with disabilities and their carers.	Ongoing

### Outcome 2 – Access to Buildings and Facilities

People with disability have the same opportunities as other people to *access buildings and other facilities* of BPB.

Strategy	Timeframe
Ensure that all BPB offices and facilities are physically accessible to people with disabilities and their carers.	Completed
Adequate ACROD parking to meet the needs of people with disabilities in terms of quantity and location.	Completed
Allow service dogs in all areas of Burswood Park.	Ongoing
Continue to ensure that directional signage to facilities located throughout the park is clear, with appropriate colour contrasts and font styles and size.	Ongoing
Where possible, install tactile ground surface indicators on pram ramps and edge of raised crosswalks and transit platforms to indicate to people with visual impairments a transition between levels and roadways.	Ongoing

### Outcome 3 – Access to Information

People with disability receive information from BPB in a format that will enable them to *access the information* as readily as other people are able to access it.

Strategy	Timeframe
Ensure the BPB's website is as accessible as possible.	Ongoing
Ensure disability awareness is included in induction for new staff.	Ongoing
Ensure the Plan is made available to people with disability, and the public generally, by publication in the prescribed manner.	Ongoing

### Outcome 4 – Level and Quality of Service

People with disability receive the *same level and quality of service* from the staff of BPB.

Strategy	Timeframe
Ensure all employees, agents and contractors are aware of their responsibilities under the DAIP.	Ongoing
Conduct relevant training for public-facing staff and volunteers on diversity, including disability access and inclusion.	Ongoing

### Outcome 5 – Complaints

People with disability have the same *opportunities* as other people *to make complaints* to BPB.

Strategy	Timeframe
Review and update the complaints information and accessibility on the website.	Ongoing
Ensure current grievance and customer complaint processes, and information about the processes, are accessible to people with disability.	Ongoing

### Outcome 6 – Public Consultation

People with disability have the same *opportunities* as other people *to participate in any public consultation* by BPB.

Strategy	Timeframe
Ensure consultation with the public and disability groups and other key stakeholders on access and inclusion issues.	Ongoing
Ensure that venues where public events are held are easily accessible for people with disabilities.	Ongoing

### Outcome 7 - Employment

People with disability have the same *opportunities* as other *people to obtain and maintain employment* by BPB.

Strategy	Timeframe
Ensure recruitment and selection practices are equitable, inclusive and accessible to people with disability.	Ongoing
Audit BPB workplaces to identify any access barriers, including parking arrangements.	Done

## Monitoring and Reporting

BPB has an ongoing commitment to report on the implementation of the Plan and its progress in achieving the desired outcomes.

### Reporting Requirements

In accordance with the Disability Services Act 1993 requirements, BPB will report on the implementation of the DAIP through its Annual Report and submit the Progress Report Template to the Disability Services Commission by the prescribed date each year, outlining:

- Progress towards the seven outcomes of the DAIP;
- Strategies used to inform BPB's agents and contractors; and
- Progress of BPB's agents and contractors towards meeting the seven desired outcomes.

## Review and Evaluation

BPB has an ongoing commitment to periodically review and evaluate the Plan. In accordance with the Disability Services Act 1993, this DAIP will be reviewed at least every five years. Our DAIP will be reviewed annually to determine any further access and inclusion considerations.

Our DAIP will be reviewed and monitored through a range of means, including:

- An annual review of the progress on the implementation of DAIP strategies Inclusion of a summary of yearly DAIP activities in our Annual Report
- Submission of an annual DAIP progress report to BPB's Board and the Disability Services Commission.
- New or amended strategies will be included in the DAIP and lodged with the Disability Services Commission. Copies of the amended DAIP will be available to the community in alternative formats.

## Feedback

To provide feedback on the Burswood Park Board Disability Access and Inclusion Plan 2018-2023, please contact us:

**Email:**

[reception@burswoodpark.wa.gov.au](mailto:reception@burswoodpark.wa.gov.au)

**Online feedback form:**

<https://burswoodpark.wa.gov.au/contact-us/>

**Postal feedback:**

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